



# Footsteps Nursery

## Admissions

Our policy aims to ensure best practice for admission. It is our intention to admit children and families into the nursery in a fair and consistent manner.

To accomplish this:

- The waiting list is operated by giving first priority to working families of 3 and 4-year-old children, eligible for 30 funded hours.
- Second priority is given to families of 3 and 4-year-old children, requiring 30 hours, however paying for extra sessions above the 15 hours entitled funding
- Third Priority is given to families of 3 and 4-year-old children, wanting 15 hours funded sessions
- Fourth priority is given to 3 and 4-year-old non funded children
- Places will be given to the child after their third birthday
- Places will be reviewed on a termly basis
- Any changes to places will require a terms written notice
- If a child's sessions are reduced from 30 hours, then families requiring the 30 hours will take priority
- All children (regardless of race, gender, religious belief or affiliation, intellectual or physical ability, social or cultural background) will have equal access to places at Footsteps Nursery

**Please note that acceptance to Footsteps Nursery does not mean automatic acceptance to St Joseph's School**

Approved by the Governing Body at its meeting on:	28 <sup>th</sup> November 2018
Chair of Governors signature:	
Date:	
Review date:	Autumn 2019