



Behaviour principles: Covid 19

This addendum to the Behaviour Policy of St. Joseph's school is for use during the arrangements for education of pupils on roll at St. Joseph's Catholic Primary School during the Covid-19 partial school closure. Whilst we will endeavour to continue known routines at St Joseph's during the COVID 19 pandemic, it is necessary for children to behave differently when returning to school as there are a number of new systems. As children return to school and new guidance is issued, new systems/procedures may need to be added or amended. All members of staff know these procedures and parents/carers are expected to understand and discuss them with their children to ensure that they have good knowledge of them before returning to St Joseph's. Our Behaviour Principles should be used in conjunction with, and read alongside the Behaviour policy, Anti-Bullying policy, ESafety Policy and our Child Protection policy. These changes will be communicated to pupils, parents and staff via ParentMail, School Website and verbal communication.

Health & Safety/Hygiene)

- Children must wash their hands immediately on arrival, and then go straight to their classroom. They will also be expected to wash hands before and after playtime/lunchtime/going to the ICT Suite/using any PE equipment and also before going home.
- Posters will be displayed around the school to promote personal hygiene. These include, but are not limited to handwashing, sneezing and coughing.
- Staff will explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing using the 'catch it, bin it, kill it' approach. Children will also be taught respiratory hygiene and reminded to avoiding touching their mouth, nose and eyes with hands.
- Children in EYFS will need to wash their hands particularly after using wheeled bikes, trikes and other large, movable toys. They will be encouraged where possible not to touch their faces or to put objects in their mouths.
- Children will not be able to share resources and equipment with other children or belonging to other children. Each child is expected to have their own labelled pencil case, water bottle and tissues at school.
- Each bubble will have their own unisex designated toilet area. Toilet visits will be limited and follow arranged times to enable adult supervision of handwashing.
- Children should use allocated toilets with respect for peers .
- In case of a toileting accident or fall, children will be encouraged to change themselves and clean their minor injury or cut. If this is not possible, parents/carers will be called to collect them to do that at home. Staff will support and reassure the child in a safe manner.
- Classrooms will be equipped with soap, warm water, tissues and lidded bins for disposal of tissues and other waste. These supplies will be emptied/topped up regularly.
- All frequently touched surfaces, equipment, door handles and toilets used during the day will be cleaned throughout the day.
- Classrooms will be well ventilated with windows and doors to the outside open as much as possible. Learning will be outdoors where possible and appropriate.
- Desktop computer and iPads and laptops will be cleaned after each use by the supervising adult.



Movement

- Parent and children should follow drop off and collection routines. During the phased re-opening of St Joseph's, staggered entry to year groups will be in place. Multiple entrances/exits to the school building will be used to drop off and collect children from school at different times.
- Only one parent/care should drop off their child. Both siblings should be dropped off at the earliest drop off time and collected at the latest collection time.
- Parents/carers and their children will be asked to queue behind 2 metre distance markers on the ground in St Joseph's grounds and are expected to abide by social distancing guidance on Gipsy Lane.
- Parents/carers must not block entrance gates/doors or gather on site or on Gipsy Lane to talk to other parents. This is to reduce the number of people on the school site in the interest of infection control.
- If a child is late for their start time at school, parents/carers must rearrange a new drop off time with the school office directly. This is only if lateness is informed in advance.
- Any child that displays signs of distress/separation anxiety or upset may be asked to go home with their parents/carers and come back the following day.
- Parents/carers **MUST** have their mobile phones turned on and available for any emergency calls throughout the duration of the time their child is in school.
- St. Joseph's can only admit a certain number of pupils in each group/bubble if we are to keep to the 2m distancing rule. All parents (apart from Y6) who applied on time have been allocated a space. If you have **not** arranged for your child to attend school through the questionnaire or through discussion with Mrs. Dunlop, we will ask that you return home with your child.
- Parents/carers will not be permitted to enter the school premises unless an appointment has been pre-arranged. Please arrange this by contacting the school office by telephone or email – s.baumgart@stjosephsbracknell.co.uk or 01344 425246.

The School Day

- St Joseph's will allocate children into bubbles/groups. Unfortunately, we will not accept any requests for friendship groups. Your child may be taught by a staff member other than his/her class teacher.
- Bubbles/groups will be educated in one room which is likely to be different to their normal classroom. They will remain in that room and designated playground area for the duration of the day and will not be given an opportunity to mix with different bubbles/groups of children.
- Possible contact between different groups of children, and between adults will be reduced whilst onsite at St Joseph's. Children will be educated in small groups/bubbles which range from 10 – 15 (depending on room size and number of sibling groups) . Each group will have the same key adult/s with them during each session – adults will not move to different bubbles.
- Relaxed uniform rules. Children can wear their school uniform/mixture of own clothes and school uniform/own clothes. They should wear comfortable, loose, weather appropriate clothing. This is to aid daily change of clothes and washing of clothes in line with government guidance. They do not need to bring in PE kits.



- Children should only bring medication, lunch or a snack into school and all contents should be disposable, including the bag. No rucksacks/book bags will be permitted and there will be no access to storage e.g. lockers and pegs.
- In line with our school policy, children are not permitted to have a mobile phone on their person at school. Please discuss this with your group/bubble teacher if your child needs one.
- All classrooms will be organised with tables in rows with a 2m distance between. Children are expected to remain seated to respect social distancing guidance until they have permission to move by their lead adult. Staff will either call them to the front of the class or visit them at their desk to assist with work. There will be a focus on independent learning.
- Classrooms will have all unnecessary furniture and equipment removed including any soft furnishings.
- Whilst in school, it is expected that children will only use external doors and should not be using school corridors so as to keep transitions within corridors to a minimum.
- Play times and breaks will be staggered to minimise the risk of bubbles mixing.
- As bubbles/groups are not permitted to mix, assemblies, sports day and end of year events will not take place until further notice.
- Class teachers will offer verbal/post-it feedback rather than formal marking in books.
- In order to maintain social distance, groups/bubbles will eat in their allocated space/classroom within school. In order to adhere to hygiene standards, all tables/desks will be wiped down using antibacterial cleaning materials before and after lunch.

Displaying Symptoms of Covid 19

- At all times, children and their families should follow the guidance on self-isolation if they or anyone in their household shows coronavirus symptoms. Children should not attend school if they are showing symptoms, or if you or any of your household are self-isolating. This is consistent with advice from the Chief Medical Officer. More information is available here: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- We expect each child to tell an adult if they are feeling unwell/experiencing symptoms of coronavirus
- If a child informs an adult that they are experiencing symptoms of COVID-19, they will be isolated within the school and parent/carers informed immediately to collect them.
- A child displaying symptoms will be isolated outside front office (white table & chairs) or in Sean's Garden/Shelter.
- Staff will wear a face mask/gloves/apron and observe the child's experience of the symptoms from at least 2m distance until they are collected by their parents/carers.
- Children or staff who are sent home due to symptoms of COVID-19 should be tested and the government guidance followed. If a test is positive, all members of the bubble must isolate for 14 days in accordance with the guidance. If the test is negative, the child and bubble group may return to school.
- If a family member has tested positive for covid19, the child will need to isolate following the government guidance. If the child begins to display symptoms, they should be tested. The group the child is attending will also be informed and they may also require testing. The school will follow all government guidance in this situation.
- If one member of a group/bubble (child or adult) experiences symptoms of COVID-19, they should immediately be tested. If the result is positive, all members of the 'bubble' will be required



to self-isolate for 14 days and will not be permitted to attend St Joseph's School until the isolation period is over. If the result is negative, all members can return.

Remote Learning

- There will be no homework given out and children will not receive school reading books. They will continue to be able to access online resources such as Reading Buddies, Mathletics, SPAG.com.
- Children who are not attending school will still have access to resources provided for home learning. These will be available from Tuesday 2nd June on the class padlet site.
- Class Teachers will respond to emails during the week. As teachers are now teaching a 'bubble', teachers will not have as much time as before and are not expected to plan or check in great depth.

Rewards & Sanctions

Students working in school during this time should adhere to our policies e.g. Behaviour Policy. Any changes to student conduct (for instance, uniform) will be explained clearly to our pupils.

Category	Dealt with by	Concern Examples	Possible Action(s)
1	Teacher/ Bubble lead	<ul style="list-style-type: none"> • Minor disrespect or inappropriate behaviour i.e. rudeness, disrespect or not following COVID 19 expectations. 	<ul style="list-style-type: none"> • Conversation with student/s which include a verbal warning and other behaviour management strategies • Contact with parents/carers. • Concern logged in Behaviour File
2	Team Leader	<p>Repeated instances of '1' or:</p> <ul style="list-style-type: none"> • A single use of offensive language (not towards staff) • Abruptness towards staff • Unsafe behaviour (having had 2 prior reminders i.e. social distancing) 	<ul style="list-style-type: none"> • Conversation(s) with pupils which could include a verbal warning, moving seats and other behaviour management strategies • Contact with parents/carers. • Concern logged in Behaviour File • On site SLT informed
3	Deputy Head Teacher	<p>Repeated instances of '2' or:</p> <ul style="list-style-type: none"> • A single use of offensive language towards staff • Inappropriate comment about any member of staff in school • Any use of racist, homophobic, bullying, discriminatory language/behaviour. 	<p>DHT may adopt one or more of the following actions:</p> <ul style="list-style-type: none"> • Phone call home • Behaviour Support Plan (BSP) • Temporary suspension of pupil's access to IT • Contact with parents/carers. • Concern logged in Behaviour File • Concern placed on pink sheet and handed to HT/DSL (racist comment etc) • Referral to HT if: • The DHT is not on site • The issue would usually result in a fixed term exclusion.



			<ul style="list-style-type: none"> • If DHT believes that a referral to police or another agency is necessary. • Any comments towards a member of staff that could be construed as inappropriate. • A continuation of problematic behaviour after BSP intervention.
4	Headteacher	<p>Referral to Headteacher if</p> <ul style="list-style-type: none"> • Issue could result in a fixed term exclusion • If staff have indicated that a police/social services/another agency is necessary • Any comment towards staff that could be construed as inappropriate – no matter how minor it may seem 	<p>HT will carry out one/several of the following, in consultation with the SLT</p> <ul style="list-style-type: none"> • Phone call home to discuss issue with parent/carer and student • Temporary/longer term suspension from IT • Concern logged in Behaviour File/ Child Protection File • Referral to outside agencies (police/social care) <p>If a student is deemed MORE 'at risk' attending school , a temporary suspension from attending school may be considered. This would be carried out in liaison with parents and all relevant active agencies.</p>
<p>In line with the St Joseph's Behaviour Policy, physicality towards others will not be tolerated and parents will be informed immediately. St. Joseph's will work with parents in identifying any reasonable adjustments that need to be made for students who display challenging and unsafe behaviours.</p>			