

**St Joseph's Catholic Primary School**  
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## **GOVERNORS ALLOWANCES STATUTORY**

Adopted by the Governing Body  
at its meeting on:

16<sup>th</sup> May 2024

Signed:

A handwritten signature in black ink, appearing to read 'Zuzana Pollakova'.

Name:  
Position:  
Date:

Zuzana Pollakova  
Co Chair of Governors  
16.05.2024

Review Date:  
Responsibility:

Summer 2025  
Resources Committee

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*'Growing together with Jesus in our hearts, heads and hands.'*

## **GOVERNOR'S ALLOWANCES POLICY**

### **MISSION STATEMENT**

Growing together with Jesus in our hearts, heads and hands.

### **POLICY STATEMENT**

The Governing Body has agreed that no allowances shall be paid to its members for performing their governor's duties.

#### **Note:**

All eligible\* expenses incurred in the performance of a governor's duties can be reimbursed upon written request to the School Business Manager; all claims must be supported by original receipts.

This policy will be reviewed annually.

\*Per BFG guidance notes:

*Attendance allowances are not payable, but examples of eligible reasonable expenses necessarily incurred are:*

- *Childcare or babysitting expenses*
- *Care arrangements for an elderly or dependant relative*
- *Support for governors with special needs (eg audio equipment for the sight impaired)*
- *Telephone charges, photocopying, stationery etc*
- *Travel and subsistence (travel to governing body meetings is sometimes excluded or limited)*

*Governors can choose whether or not to claim allowances but in the interests of equal opportunity nobody should feel excluded from being a governor and participating fully in that role e.g. by attending training courses because there are factors which may incur expense.*