



Catholic Diocese of Portsmouth
ST JOSEPHS CATHOLIC PRIMARY SCHOOL
Gipsy Lane, Bracknell, Berkshire, RG12 9AP
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Headteacher: Juanita Dunlop
Deputy Headteacher: Nicola Philpott

REMINDER OF PROCEDURE FOR SCHOOL CLOSURE IN EXTREME WEATHER CONDITIONS

Whenever possible St, Joseph's Catholic Primary School & Footsteps Nursery will remain open. However, our paramount concern is the safety of our community, our pupils, parents and staff, many of whom travel a long distance into school each day.

In the event of extreme weather conditions, such as heavy falls of snow or extreme icy conditions, the school may have to be closed until we can ensure that the site is safe. The Governors and Headteacher will make any decisions and keep you fully informed.

Rather than telephone the school for general information, please follow the process below as this makes it easier for families with urgent calls to contact school.

1. In the first instance – please check your mobile phone (WhatsApp or Twitter) for any updates.
2. Secondly, please check your email for any notification.
3. Thirdly, please look at the notices on the school website (www.stjosephs.bracknell-forest.sch.uk)
4. In addition to the above, you could listen to the local radio stations.

If weather conditions deteriorate overnight

St. Joseph's Catholic Primary School & Footsteps Nursery will make a joint decision as early as possible in the morning, or the previous evening if possible, with regard to opening or closure. We are aware that a number of families use both settings and both will either be open or closed for the full day unless circumstances change during the day.

If the weather for the whole day is unclear, we may open at 10.30.a.m. in order to clear the site and address health and safety issues whilst also providing additional time for safer travel for staff and families.

Should conditions deteriorate prior to the 10.30am opening we would announce a full day closure as soon as possible.

We would rather that pupils only lost one lesson session rather than a whole day.

If weather deteriorates during the school day and we need to close earlier

Parents will be contacted by email/WhatsApp and their consent will be sought for their child/children to be collected.

Please note that if Bracknell Forest Local Authority issues a blanket closure of schools, all schools will abide by that decision and this plan will not operate on that day.

Best Wishes

Mrs. J. Dunlop
Headteacher