

**Footsteps @ St Joseph's Catholic Primary School**  
Gipsy Lane, Bracknell, Berkshire, RG12 9AP  
Tel: (01344) 425246 Fax (01344) 305463



### ADMISSIONS POLICY

Adopted by the Resources Committee  
at its meeting on:

23rd January 2024

Signed:

A handwritten signature in black ink, appearing to read "Z. Pollakova".

Name:

Z. Pollakova

Position:

Co-Chair of Governors

Date:

05.02.2024

Review Date:

Autumn 2025

Responsibility:

Resources Committee

*'Together we can start to climb the rungs of the ladder in education and life by learning through play with Jesus in our hearts, heads, and hands'*

## **POLICY STATEMENT**

Our Admission Policy aims to ensure best practice for admission. It is our intention to admit children and families into the nursery in a fair and consistent manner. The waiting list is operated by giving priority to siblings of St. Joseph's School & Footsteps Nursery in conjunction with the greater number of hours.

To accomplish this we have a clear oversubscription criteria should there be more applications than places available, all applications to Footsteps Nursery will be considered on an equal preference basis against the category order set out below

1. Siblings (3 and 4-year-olds) of St. Joseph's School or Footsteps Nursery requiring 30 hours.
2. Families of 3 and 4-year-old children, requiring 30 hours.
3. Siblings (3 and 4-year-old children) of St. Joseph's School or Footsteps Nursery requiring 15 hours or more.
4. Families of 3 and 4-year-old children, requiring 15 hours or more.
5. Siblings (3 and 4-year-old children) of St. Joseph's School or Footsteps Nursery requiring less than 15 hours.
6. Families of 3 and 4-year-old children, requiring less than 15 hours.
7. Siblings (2-year-old children) of St. Joseph's School or Footsteps Nursery requiring 30 hours.
8. Families of 2-year-old children, requiring 30 hours or less.
9. Siblings (2-year-old children) of St. Joseph's School or Footsteps Nursery requiring 15 hours or less.
10. Families of 2-year-old children, requiring 15 hours or less.

If the school does not have sufficient places for all the children in any of the above categories, priority will be given to the children whose birthday indicates they are the oldest on the list.

Where two applicants have the same birthday, random allocation will be used and will be supervised by the Clerk of St. Joseph's School who is independent of the nursery's admission arrangements.

Please note:

- Places will be given to the child after their second /third birthday
- Places will be reviewed on a termly basis
- If a child's sessions are reduced from 30 hours, then families requiring the 30 hours will take priority and your child's hours place may be reduced/rescinded.
- All children (regardless of race, gender, religious belief or affiliation, intellectual or physical ability, social or cultural background) will have equal access to places at Footsteps Nursery

**Please note that acceptance to Footsteps Nursery does not mean automatic acceptance to St Joseph's School.**